

# EMPLOYER APPLICATION FORM

Follow the Steps 1 to 4 below to complete this Employer Application form, and send it to:  
**REI Super, GPO Box 4303, Melbourne VIC 3001.**

Before you sign this application form, the Trustee is obliged to give you a full copy of the Guide to REI Super, which is also known as a Product Disclosure Statement (PDS). This is a summary of the important information relating to the Fund. The Guide will help you to understand the product and decide if it is appropriate for your needs.

The latest version of the Guide has a publication date of 1 February 2009. If this document is not attached to this application form, please phone 1300 13 44 33 to obtain a copy.

**If you would like to discuss your superannuation arrangements, please contact our Helpline on 1300 13 44 33.**

## STEP 1: THIS APPLICATION FORM

This application form can be used to (please tick the relevant box below):

**Apply to become a new Participating Employer in REI Super**

This application is only to be completed for employers joining REI Super for the first time.  
It is not required for additional new Members joining the Fund.

OR

**Existing Participating Employers**

Advise REI Super of a change of employer details (e.g. change of business name, address, contact person).

Employer code:

## STEP 2: COMPLETE EMPLOYER DETAILS

Employer name

Trading name

ABN

Postal address

Suburb

State

Postcode

Business website

Contact person

Contact telephone number

Facsimile

Email address

Please note if you provide your email address we may use this to provide you with Fund communications where appropriate.

Current number of employees



# EMPLOYER APPLICATION FORM CONTINUED



## STEP 3: EMPLOYER AGREEMENT

To the Trustee, REI Superannuation Fund Pty Ltd (ABN 68 056 044 770):

The Employer hereby makes application to join REI Super to become a Participating Employer of the Fund as established by the Trust Deed.

If accepted as a Participating Employer,

- a) The Participating Employer agrees to be bound by the terms and conditions of the Trust Deed, and
- b) The Participating Employer agrees to make contributions to the Fund on a regular basis in accordance with the Trust Deed, and
- c) The Participating Employer acknowledges that the Trustee Directors, with the exception of any independent Directors, are elected by the Members of the Fund.

Signature of Employer representative



Date

/ /

Position of Employer representative

## STEP 4: PAYING CONTRIBUTIONS TO REI SUPER

### OPTION 1 - ELECTRONIC DATA AND CONTRIBUTIONS

REI Super prefers Participating Employers to remit contributions electronically.

- MercerSpectrum - our internet based payroll interface and Clearing House for Choice of Fund. Please send me the relevant information.
- Employer Online - our BPAY® method of remitting contributions. Please send me the relevant information.

### OPTION 2 - CONTRIBUTION RETURN AND CONTRIBUTIONS BY CHEQUE

- I wish to pay contributions by cheque - Please send me the REI Super Contributions Return each month.

