

# Employer Change of Details

Please complete this form if you have an existing employer account with REI Super and need to update your details. Please complete the section applicable to your change in details and forward to the Fund Administrator, REI Super, PO Box 832, Newcastle, NSW 2300.

To join REI Super complete the employer application form available at [reisuper.com.au](http://reisuper.com.au)

Please print in black or blue pen, in UPPERCASE.

## ▶ PART 1: EMPLOYER DETAILS

Registered Business/Company name

Trading name

ABN

Employer code

Postal address

Suburb

State

Postcode

## ▶ PART 2: ADVISE YOUR COMPANY'S NEW DETAILS

Registered Business/Company name

Trading name

Postal address

Suburb

State

Postcode

Primary contact person

Primary contact person telephone number

(   )

Email address

Secondary contact person\*

Secondary contact person telephone number\*

(   )

Email address

\* Online payment credentials can only be issued to the Primary contact.

Please contact me about making my contributions electronically.



## Employer Change of Details cont...

### Your Privacy

REI Super is administered by us along with our service provider, SS&C Bluedoor Pty Limited (SS&C). We collect, use and disclose personal information about you in order to manage your superannuation benefits and give you information about your super. We may also use it to supply you with information about the other products and services offered by us and our related companies.

If you do not wish to receive marketing material, please contact us on **1300 13 44 33**.

Our Privacy Policies are available to view at [reisuper.com.au/privacy-policy](https://reisuper.com.au/privacy-policy) or you can obtain a copy by contacting us on **1300 13 44 33**.

If you do not provide the personal information requested, we may not be able to manage your superannuation.

We may sometimes collect information about you from third parties such as your employer, a previous super fund, your financial adviser, our related entities and publicly available sources.

We may disclose your information to various organisations in order to manage your super, including your employer, our professional advisers, insurers, our related companies which provide services or products relevant to the provision of your super, any relevant government authority that requires your personal information to be disclosed, and our other service providers used to assist with managing your super.

In managing your super your personal information will be disclosed to service providers in another country, most likely to SS&C's processing centre in India. Our Privacy Policies list all other relevant offshore locations.

Our Privacy Policies set out in more detail how we deal with your personal information and who you can talk to if you wish to access and seek correction of the information we hold about you. It also provides detail about how you may lodge a complaint about the way we have dealt with your information and how that complaint will be handled.

If you have any other queries in relation to privacy issues, you may contact us on **1300 13 44 33** or write to our Privacy Officer, **PO Box 832, Newcastle NSW 2300**.

### ▶ PART 3: EMPLOYER AGREEMENT

I have read and understood the Privacy Policy which is available at [reisuper.com.au/privacy-policy](https://reisuper.com.au/privacy-policy) and I consent to my personal information being collected and used by REI Super in accordance with this privacy policy.

Signature

X

Date

/ /

Title

### ▶ READY TO SEND US YOUR FORM?

Once you have completed and signed this form, please either:

Post: REI Super, PO Box 832, Newcastle NSW 2300

Email: [admin@reisuper.com.au](mailto:admin@reisuper.com.au).

### ▶ WE'RE HERE TO HELP

If you need any assistance with filling out this form, or have any questions about super, please feel free to call us on **1300 13 44 33**.

